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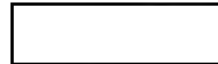
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records do not include earnings paid in a previous calendar year.

- f. Amounts representing earnings in calendar year 1955 but paid in 1956 should be brought to your attention for appropriate handling as such amounts for Social Security purposes should be reflected as 1955 earnings although taxes are to be reflected as 1956 deductions.
- g. Effect appropriate adjustment in the accounts and prepare corrected W2 Forms or earning records for the individual employees concerned.

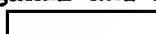


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Attachment

Distribution:

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1 -  TAS

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28 May 56

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TO :

FROM:

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REFERENCE: Finance Division's Procedure for Payrolling Contract Employees at

1. This is to confirm our discussion on 23 May 1956 concerning a case where the October and November earnings of a employee covered by this procedure had apparently not been reported to headquarters for special handling as required by paragraph II F of reference. As a result the earnings apparently will be included in a W-2 for 1956 unless special action is taken to file an amended return for 1955. We discussed also the matter of the individual's entitlement to Social Security coverage for the fourth quarter of 1955. In this discussion we recognized the possibility that this was not an isolated instance.

2. You indicated full administrative consideration would be accorded this situation by the Finance Division in order to resolve the question of how this and similar situations should be handled to protect the interests of both the individual and the Government.

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1 August 1956

SUBJECT : CIA Pay Scales

2. You are hereby authorized and directed to take all action necessary to put these salary schedules into effect as of the date of this memorandum.

/s/

JOB NO. _____ DOZ NO. _____ FID NO. _____ DOZ NO. 5 NO CHANGE
IN CLASS / DEPT. JUST 22
NEXT REV DATE 09 4/12/79 [REDACTED] 02
NO. DOZ. / CERT FOR [REDACTED] 10 38 IN CLASS S
REV CLAS C REV CODED.

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